

REKTOR'S DIRECTIVE
Study fees

1. Study fees are regulated by § 58 of law nr. 111/1998 Sb., about university education and about change of other laws (law about university education – further only „law“) and pt. 7 of TUL Status.
2. Student is obliged in sense of § 63 art. 3 a) of the law to pay the study fees and supply all the information needed to count their height. Violence of these duties is considered to be a disciplinary violation according to § 64 of the law.
3. The students get informed about the beginning or the change of duty of paying in written form by the dean of the faculty or by director of the university institution.
4. Student can apply for revision of the decision about the study fees and also for decreasing or remission of the fees and for postponing the deadline of payment.
5. The application is to be sent in 30 days from delivery of dean or director's decision. The dean or director must express himself on the topic and in 10 days must give the decision to the department for study and education. The dean decides about applications for revision and in case the application is considered unsatisfactory, it is advanced to the chancellor. Chancellor also decides about decreasing or remission of the fees and for postponing the deadline of payment. The transmission of the application for remission of the fee has a dilatory effect on payment deadline.
6. There is no claim for remission of the fee, the applications for it must be accompanied by papers manifesting reasons for applying (confirmation of state social office, medic, etc.)
7. When deciding, especially these reasons can be considered:
 - study results,
 - social reasons,
 - serious health reasons, identification cards TP, ZTP, ZTP/P,
 - foreign short term attachments Erasmus (signed in IS STAG), and other short term attachments on the same level, their level is declared by the dean of the faculty if it is a reason for prolongation of the study,
 - organisational reasons – changes in study plans, in length of standart study time, etc.,
 - the time gap from ending of the last study at least 5 years,
 - fulfilling all the duties (closed index) before taking the final state exams.

When applying for postponing the deadline for paying the fee, the student suggests the other way of paying the debt. If the debtor is not studying anymore, the bursar would sign an agreement about due date for the fee with them.

8. Usually, the application would not be approved if the student does not have all the debts from the previous decisions.

This directive is valid from 1.1.2008

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Rector